

# PURINA FARMS™



## EVENT ORGANIZER REGULATIONS AND REQUIREMENTS

### Property Access and Building Hours

- Events may not take place on designated complimentary set-up, training or practice days or rental fees will apply.
- Organizations must designate someone within the organization to assist Purina Farms staff with enforcing building hours. This person must be staying overnight in an RV lot and will be responsible for making sure everyone is out of the building by the time the building closes in accordance with the posted times around the facility. Purina Farms must have this person's contact information on file prior to the start of the event, and the person must be accessible to Purina Farms staff for the duration of the event.

### RV Lots\*

- Purina Farms winterizes its water lines after October 31 to prevent freezing and causing costly damage to the hook-ups. Water is not available in the RV lots from November 1-April 14. During this time period, Purina Farms will provide a hose at the service center to allow campers to fill up.
  - The electric only Main Show Field RV Lot does not offer sewer connections. See below for the closest off-property places to dump.
  - KOA St. Louis West Campground - 18471 Highway 66, Eureka, MO - 636-257-3018
  - Robertsville State Park - 900 State Park Dr, Robertsville, MO 63072 - 636-257-3788
  - Pilot Flying J - 825 North Loop Drive, Sullivan, MO 63080 - 573-860-8880 (THEY ALSO HAVE PROPANE FOR RVs)



**THE ABOVE INFORMATION IS PROVIDED AS A COURTESY AND NOT AN ENDORSEMENT OF ANY OF THE ESTABLISHMENTS LISTED. PLEASE MAKE SURE YOU CALL AND CONFIRM YOUR REQUIREMENTS/NEEDS WITH THESE ESTABLISHMENTS BEFORE PATRONIZING THEM.**

- Purina Farms has hoses and parts to sell to any camper who doesn't come equipped with the right length of hose or parts. Parts include a 20' EZ Flush Heavy Duty Hose, Hose coupler for 20' extension hose and a 50' water hose. Purina Farms also has pigtails available to check out to go from 30amp to 50amp if a camper keeps tripping the 30amp breaker.
- Overnight campers may arrive on property beginning at 3pm on their check-in day for an event and must vacate their sites by 6pm on their check-out day.
- Day camping is available in 3 different designated lots on property. Day campers must vacate the lots by 11pm on the same day of arrival.
- Camping reservations may be refunded if canceled more than 3 days prior to arrival. If within 3 days of arrival, camping reservations are non-refundable. Camping reservations are also non-transferable.

**RENTALS ONLY: Refunds may be issued to campers within the 7 day window if the rental company determines they can't pick-up or drop-off Mon-Sat or if the rental company no longer has the fleet to rent to the camper.**

- Purina Farms reserves the right to consider reservations made using inaccurate or false information as null and void. No refunds will be given.
- Rental RV reservations must terminate Mon-Sat. Rental providers won't pick up or drop off on Sunday.
- Clubs or events (hosted by Clubs) named in an RV reservation in 2022 will receive \$5/night of every RV reservation that will be reflected as a credit/discount in the final Club event invoice

**Small group gatherings are acceptable in the RV lots not to exceed 10 guests. Parties in the RV lots are prohibited. Larger group gatherings of more than 10 guests require a contractual agreement for a space on property.**

**All overnight camping questions should be directed to: [rvparking@purina.nestle.com](mailto:rvparking@purina.nestle.com) or 1-(866) 979-2488**

- Spots may only be booked for a maximum of 2 weeks at a time.
- Campers can only reserve 1 space per reservation and the reservation must be continuous.

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- o 1 RV site will be reserved for 1 event organizer/club official per booked event free of charge. This person will serve as the emergency contact for the club or organization and will assist Purina Farms staff in enforcing building hours at the end of the each day.
- o Any RVs bigger than 50' must reserve a spot in the full-service Purina Event Center lot. Max size of RV on property is 55'. Tow vehicles are not factored into the length of the spots as they must be un-hooked on-site.

## Vehicles

- o An organization is strongly encouraged to rent motorized vehicles (golf carts preferably) to help shuttle exhibitors around the Purina Farms property, especially from the Electric Only Main Show Field RV Lot to the Purina Event Center. Note: Purina Farms will allow organizations to make exceptions to the guest rule of "No motorized vehicles on Purina Farms property" on a case-by-case basis as long as it is mutually-agreeable between the organization and Purina Farms and pre-approved by Purina Farms management.
- o Anyone operating a rental motorized vehicle on behalf of the organization will be required to sign a Purina Farms liability release prior to operating the vehicle.

## Grooming

- o 20 amps of electric service available per assigned space inside the Purina Event Center.
- o Organizations may charge per space if desired.
- o If grooming is taking place in the Great Hall, then 4mil plastic must be provided by the organization or it can be purchased from Purina Farms to cover the floor. Painter's tape or Gaffer's tape (which can be purchased from Purina Farms) must be used to keep the plastic down.
- o Organization must assess exhibitor grooming tables being used in the Great Hall in and around the rings and provide exhibitors with rubber caps for the tables (Purina Farms can provide) if they appear they will damage the flooring.

## Equipment

- o Purina Farms provides some equipment for conformation, obedience, rally, agility, etc...when available. Note that it is preferred that the organization check over the equipment on the designated set-up day or before that time to ensure the equipment meets its needs
- o Should the equipment not meet the organization's standards, modifications may be made by Purina Farms staff to suit individual organization needs. If Purina Farms staff determines that modifications can't be made, then it is up to the organization to furnish alternative equipment.

## Food and Beverage

- o Purina Farms is pleased to provide exclusive in-house food and beverage services through Food Service Consultants, Inc. No outside caterers allowed unless approved by Purina Farms Management\* (fees will apply)
- o Organizations may provide bottled water for judges and workers only.
- o Outside food or beverage is prohibited inside Purina Farms facilities and at its outdoor event areas.
- o Each organization is expected to enforce the Purina Farms food and beverage policy among exhibitors and vendors. The following should appear in event communications to exhibitors (including the premium): ***Outside food and beverage is not allowed. Violators will be reported to the AKC or the sanctioning entity of the event (whichever is applicable to the event).***
- o FSC, Inc. liquor license requires that beverages only be dispensed by FSC employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age.
- o Clubs are expected to discuss café day and hours of operation plus menus with the food service company at least a 3-4 weeks prior to arriving on-site

***\*Outside caterers and food trucks MAY be approved only when requested menu selections are not offered through FSC, Inc. A penalty service charge will apply. See applicable Rate Sheet at time of Event. Group must ensure that all requirements for Third Party Companies are met per guidelines provided.***

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## Payment

- o Food service will be billed separately from the rental fees, entry fees and other misc. event charges. Organization will receive one invoice for building rental charges, entries/runs, security, supplies and any other “extras” where a check should be made payable to Purina Farms or payment may be made by credit card. Payment must be received by Purina Farms within 30 days of the last day of the event or be subject to interest charges as outlined in the contract.

## Rentals

- o Linens and skirting for tables are not provided by Purina Farms. Purina Farms can provide local rental company information, upon request, in case linens are needed along with additional chairs, tables, pipe and drape, staging and other event supplies. Set-up of rentals is handled by the rental company for a charge, or if an organization chooses to forgo the charge, then the organization is responsible for set-up of the rentals.

## Outside Vendors and Additional Clubs

- o Organizations are responsible for ensuring all outside vendors and additional clubs have the appropriate insurance coverage and that a written agreement is in place indemnifying Purina and acknowledging compliance with all applicable laws as well as Purina Farms property rules and safety requirements and must vacate the event area immediately following the end of the event. Vendors are not permitted to stay setup in between events.

## Security

- o Overnight crating is at the organization’s discretion. If overnight crating in the facility is allowed, then the organization must hire security through Purina Farms (10p.m. – 6a.m. the next morning). Two weeks notice to Purina Farms is required in order to schedule security.
- o Every crate on property needs to have a crate tag with the dog or cat’s information and the owner’s contact information in case of emergency.

## Photo Set-up

- o The official event photographer must clearly display the Purina Farms or the Purina Event Center logo in every photo whether it is represented on the show podium, backdrop or portable stand provided by Purina Farms. The logo must be visible in its entirety.

## Exclusivity and Representation

- o All guest speakers on the property need to be pre-approved by Purina Farms management. Competitive (non-Purina) activity or representation on-site will not be allowed
- o Purina Farms (or another specific Purina brand depending on the event) along with its logo/marks must be referenced as a sponsor in all event promotional materials including online, on-site, etc...

## General

- o Purina Farms management will provide main event organizer with a radio to communicate with Purina Farms management and on-site security
- o All events and activities hosted by an organization on property must meet the following guidelines as Purina is committed to the simple belief that pets and people are better together:
  - Demonstrate responsible pet ownership and responsible pet care
  - Promote the overall health and well-being of pets
  - Be family-friendly and generally appropriate for all ages.
  - Protect from undue damage to the property or facilities
  - Participating pets are expected to have proper training and conditioning to meet the physical requirements of the event, and be closely monitored by their owner/handlers throughout the event
  - Must be sanctioned by a reputable organization, club or group that is in good standing and upon request, can provide supporting documentation



### Emergency Contacts

Name	Office	Cell	
John Costello .....	314-982-2668	314-285-3462	Sr Manager Events & Promotions
Hannah Conforti.....	314-982-2408	696-222-0461	Manager Events & Promotions
Samantha Dvorak.....	314-982-4509	314-556-9447	Sr Manager Purina Farms Operations
James Smith.....	314-982-5101	314-327-1514	Site Services
Jessica Flach.....	314-982-5149		Area Manager, Breeder Enthusiast Group
Tracy Parciak.....		314-604-0664	Herding Activities Specialist
Purina Farms On-Duty Security .....		636-221-1428	
RV Specialist.....	866-979-2488		
Checkerboard Café (FOOD SERVICE) .....	314-982-5138		

**IN CASE OF EMERGENCY,  
CALL SITE SECURITY.....314-982-2222**

**IF LIFE-THREATENING, CALL 911 AND THEN CONTACT SITE SECURITY.**

Purina Farms Front Entrance Security Gate ....	314-982-2217	Call to give heads up IF ambulance is called
Meramec Ambulance District.....	636-451-5816	
Washington Veterinary Clinic.....	636-239-5445	5585 Hwy 100, Washington, MO 63090
Boles Fire Protection District.....	636-742-2313	
Franklin County Sheriff .....	636-583-2560	
Mercy Hospital.....	636-239-8000	901 E. Fifth Street, Washington, MO 63090
SSM Health St. Clare Hospital.....	636-496-2000	1015 Bowles Ave, Fenton, MO 63026
Pacific Animal Hospital.....	636-257-2100	450 West Flier Drive, Pacific, MO 63069
Webster Groves Animal Hospital and Urgent Care Center .....	Open 24 hours	314-968-4310 8028 Big Bend Blvd, Kirkwood, MO 63122
St. Louis Animal Emergency Clinic.....	Open 24 hours	314-822-7600 9937 Big Bend Rd, Kirkwood, MO 63122
Purina Farms Gift Shop .....	314-982-5217	